



Construction
& Property
Consultants

**SUMMERS-INMAN
ENVIRONMENTAL POLICY**



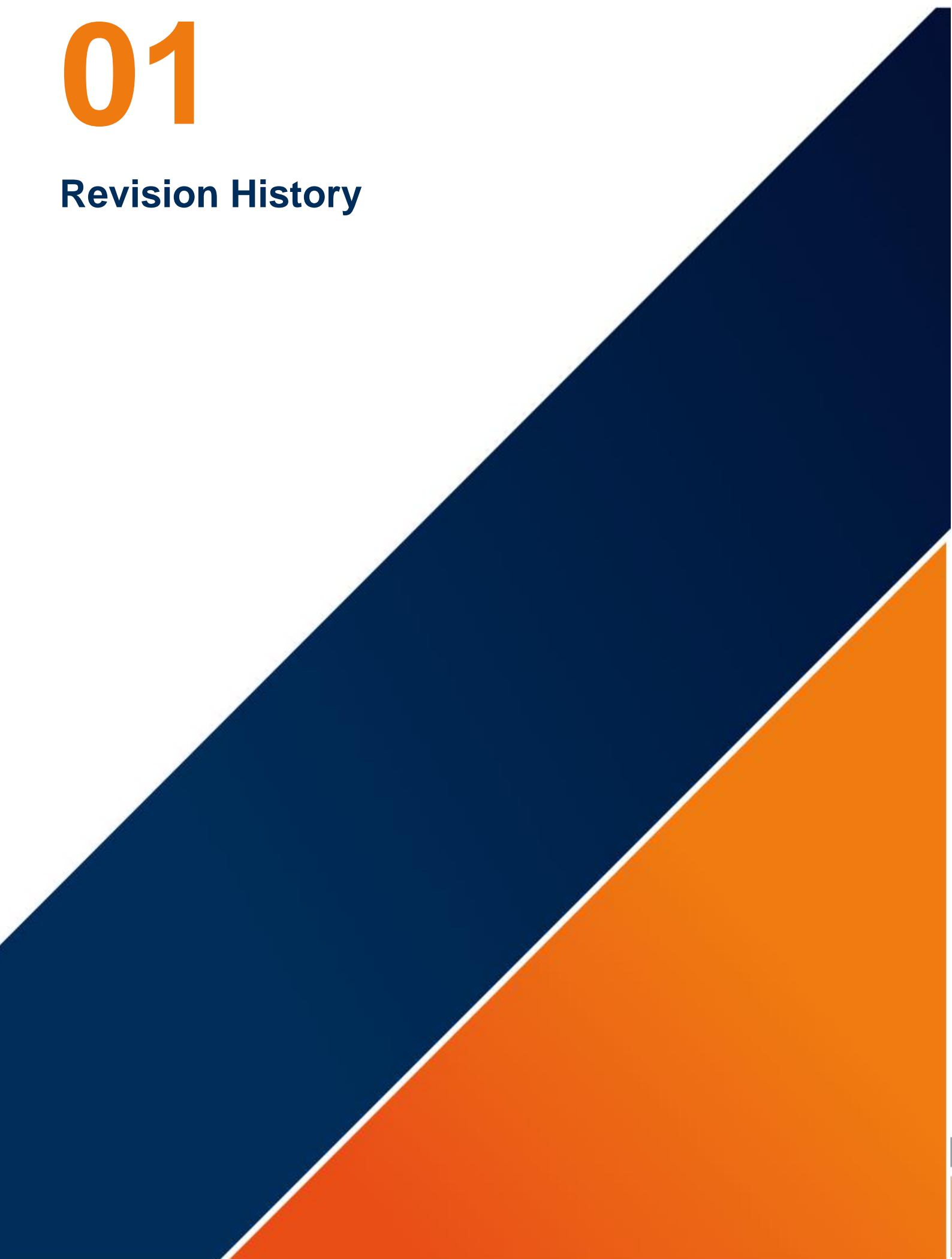
Table of Contents

1.	Revision History	4
2.	Environmental Policy	6



01

Revision History



1. Revision History

Prepared By	Authorised By
Name: David Cronje Email: david.cronje@summers-inman.co.uk	Name: Ian Griffiths Email: ian.griffiths@summers-inman.co.uk

Disclaimer
This document and the information contained therein are for the exclusive use of Summers-Inman. Summers-Inman accept no responsibility for any consequences arising from unauthorised use by any other person(s).
Copyright
The copyright of this document is vested in Summers-Inman and may not be reproduced in part or in whole without their express written permission.

Revision	Date	Originator	Description
-	4 th November 2015	David Cronje	Updated to capture new document format.
A	4 th January 2017	David Cronje	Reviewed by Group Managing Director
B	4 th January 2018	David Cronje	Reviewed by Group Managing Director
C	22 ND January 2019	Malcolm Shiels	Reviewed by Group HSE Manager
D	22 nd January 2020	David Cronje	Updated to capture new document format.
E	1st May 2020	David Cronje	Updated Group Managing Director

02

Environmental Policy



2. Environmental Policy

POLICY STATEMENT

Summers-Inman Construction & Property Consultants LLP are a construction and property consultancy company, registered office at Bevan House, Sir Bobby Robson Way. We are a national company with 6 offices across England and Scotland. Services provided by the company include Quantity Surveying, Project Management, Building Surveying, Development Monitoring, CDM Services (Principal Designer; Client CDM Advisor), Health and Safety Consultancy, Facilities Management and IT Consultancy.

This policy statement and the contents of our EMS will comply with the requirements of ISO 14001. The system will address all the following aspects to ensure we can achieve and demonstrate continual improvement with regard to our environmental impacts: -

- Regularly review relevant legislation and any other requirements that relate to our environmental aspects to ensure we comply.
- Conduct regular briefing sessions to inform employees of our environmental objectives.
- Promote environmental awareness and seek suggestions for improvement.
- Operate in a responsible manner to prevent pollution.
- Encourage our customers and suppliers to demonstrate environmental concerns.
- Consider the concerns and suggestions of all stakeholders, including neighbours and the general public.

We will conduct regular reviews of our environmental performance to become proactive in our approach to future sustainability and improvements. As a result of these reviews we will set objectives and targets to demonstrate our commitment towards environmental sustainability and improvements. All personnel employed by the company will be adequately advised and suitably trained in the skills necessary to satisfy this policy.

This policy and the resultant Environmental Management System have been agreed and approved by the Managing Director of Summers-Inman Construction & Property Consultants LLP and will be followed by all personnel. The managing director at the office to which this policy refers (Steve Turner) is ultimately responsible for the EMS System.

Signature

Date

May 2020



ORGANISATION CHART

Specific Responsibilities

General Employee Responsibilities

All employees are responsible for the following:

- Assisting in the company's aim to improve its impact on the environment.
- Follow any actions assigned to them.
- Behaving in an environmentally responsible manner.
- Following specific environmental procedures as requested.

All employees have the authority to raise concerns with the Environmental Management Representative.

Environmental Management Representative

The Environmental Management Representative has specific responsibility and authority for the co-ordination of the Environmental Management System. This will include:

- Ensuring the system established to manage the environmental policy is implemented and effective.
- Approval of system documentation, procedures, work instructions and any subsequent amendments.
- Reporting performance of the system to the senior management team.
- Report to senior management any recommendations for improvement.
- Chairing management reviews.

Managers

The following responsibilities will apply:

- Follow specific environmental procedures and ensure that all personnel conform to the procedures.
- When employing contractors ensure that they conform to Summers Inman environmental policy.
- Supervise and monitor the personnel and contractors under their control to ensure that a competent and efficient job is being carried out.
- Attend management reviews as required and bring to relevant information to the meetings.

ENVIRONMENTAL MANAGEMENT REVIEW MEETING

Regular Management reviews are to take place as follows:

Partner level:

EMS Lead (Group HSE Manager) to present green paper to the Partners on EMS ISO14001 current position and any proposals for change and improvement. Partners meet four times a year, so the green paper to be presented at one of these partner meetings for discussion.

Director Office Level (Management Team):

Each of the six regional offices to review on an annual basis their environmental performance after receiving a written report from the EMS Lead (Group HSE Manager). Written feedback to be given to the EMS Lead (Group HSE Manager) from the Directors of each office.

EMS Lead and Office EMS Coordinator Level:

Regular all year round formal and informal communications to take place with email correspondence retained where necessary for record purposes.

Agenda for Partner Level Management Review:

- Review of EMS Lead green paper
- Ideas / recommendations
- Any other Business

Agenda items for Director Office Level Management Review:

- Previous matters arising
- Legislation and environmental aspects
- Adequacy of Resources
- Risks and Opportunities
- Internal housekeeping
- Review of internal audits
- Non-conformances and corrective actions
- Carbon Footprint data
- Continual Improvement

As a result of this review we can determine the effectiveness and suitability of the environmental management system. Changes required will be documented within the meeting and implemented as appropriate.

Birmingham

The Colmore Building
20 Colmore Circus
Birmingham
B4 6AT

Tel: 0121 262 4060

Edinburgh

Pavilion 1, The Quadrant
14 New Mart Road
Edinburgh
EH14 1LT

Tel: 0131 455 9700

Leeds

4100 Park Approach
Thorpe Park
Leeds
LS15 8GB

Tel: 0113 212 7500

Leicester

6 Thorpe Way
Grove Park, Enderby
Leicester
LE19 1SU

Tel: 0116 254 2774

London

30 High Street
Kingston upon Thames
Surrey
KT1 1HL

Tel: 0208 549 8863

Manchester

Peter House
Oxford Street
Manchester
M1 5AN

Tel: 0161 913 2656

Newcastle

Bevan House
Sir Bobby Robson Way
Newcastle upon Tyne
NE13 9BA

Tel: 0191 284 1121

Email: info@summers-inman.co.uk

www.summers-inman.co.uk

Summers-Inman is a Limited Liability Partnership